



# IPS Student Council Charter

## The Student Council and the Board Of Governors

### Policy 1.040 STUDENT INVOLVEMENT IN DECISION MAKING

The Board of Governors shall consider student opinion in establishing policies, particularly those in the area of student privileges and other areas that are of special importance to students. Students shall be encouraged to establish a student-elected Student Council.

This council will work closely with the Heads of School (HOS and DHOS) and with a member of staff designated to sponsor and support the Student Council. Suggestions, ideas and concerns from the Student Council shall be given administrative consideration for adoption and/or implementation. The Head of School will be the conduit for the students to the Board of Governors.

The Head of School will also devise a system for the appointment of other student leaders, Prefects and Monitors and clarify their roles and responsibilities within the school.

### Statement of Beliefs about the Student Council

#### INSPIRE

Student Council members should inspire and motivate other students, to strive to make the school a better learning environment and help the community.

#### EMPOWER

Student Council members should empower the students with a voice, to share their ideas/concerns.

#### LEAD

Student Council members should lead other students to solve real life problems and take action, both at school and in the community.





### **The Aims of the Student Council are:**

- to strive for/promote principled students
- to respect all members of the school, community and Mauritius, through thinking globally and acting locally.
- to involve students in sharing ideas, being reflective and solving real-life school/community problems,
- to make our school a better place to learn
- to help the community.
- to work on activities that promote the IB Learner Profile across the whole school and the community.

### **School Procedures/ statutes/by-laws/regulations**

- All students in Year 3, 4, 5 and 6 have the opportunity to apply to serve on the Student Council.
- All students in Year 3, 4, 5 and 6 have the opportunity to vote for the Student Council applicants in their class.
- All students in Year 3, 4, 5 and 6 have the opportunity to offer ideas to the Student Council.
- The term of office for each member is one school year.
- Elections for Student Council are held at the beginning of each new school year.
- The Student Council will have an elected leadership team. This will comprise of the President, the Vice President and the Secretary. These are Year 6 students elected by the committee, during their first meeting.
- A team of staff volunteers/advisors, will help guide, direct and be present at all Student Council meetings.

### **The Student Council Committee:**

- The Student Council committee will comprise of one representative from each Year 3, 4 and 5 class, and two representatives from each Year 6 class. As elected by each class.
- Officers will be elected by the committee during the first official meeting.
- Each Student Council member shall have one vote during meetings.
- All ideas/motions require a second and a majority vote from the Student Council members.
- Any and all ideas/actions of the Student Council are not official until approved by the Head of School.
- Should Student Council members not be active in their prescribed role, the committee has the right to elect another member to replace them.





## Application and Election Process

- Elections are held at the beginning of each new school year.
- Students will nominate themselves to volunteer in each class.
- These students will provide the class with a short speech (1 min) campaigning for the position of student council representative.
- The class will vote for the person they think is best suited to represent them.
- Each student may cast one vote.
- Votes to be tallied in class.
- If a tie occurs between students, the class must retake the vote between these two candidates.
- The representative may be a boy or girl, or both in Year 6.
- The Student Council Representatives will be announced in assembly and given a badge.
- All elections and candidates to be nominated by the given date (from the staff volunteers)

## Role of Student Council Representatives:

- Attend all Student Council meetings
- Bring ideas/suggestions/concerns/interests of their classroom peers to the meetings.
- Report back to their class regarding what was decided at the meeting.
- Provide volunteer service during selected school events, such as the fun day, Nursery orientation day, school open days, etc.
- Fundraise for certain events/items.
- Make decisions on what to allocate the funds collected on, with the final approval from the Head of School.

## Role of The President:

- Is a Year 6 student, elected by the Student Council members during the first official meeting.
- Plans and conducts meetings, under the guidance of the volunteer staff.
- Works hard to keep students motivated, active and involved.
- Works closely with the volunteer staff advisor.
- Writes an official report/speech for the end of year events and the school Yearbook.





### **Role of The Vice President:**

- Is a Year 6 student, elected by the Student Council members during the first official meeting.
- Assists the President.
- Runs meetings when the President is absent.
- Takes the minutes of the meeting, if the Secretary is absent.
- Works closely with the volunteer staff advisor.
- Replaces the President in their absence or departure from the school.

### **Role of The Secretary:**

- Is a Year 5 or 6 student, elected by the Student Council member during the first official meeting.
- Is the recorder of minutes during each meeting, and shares them with the volunteer staff and the Head of School.
- Takes attendance for each meeting.
- Calls for meetings and reminds members of dates.

### **Role of The Volunteer/Advisor Staff:**

- Call for meetings each week or fortnight, as required, during second break, in consultation with the elected Secretary.
- Guide and direct meetings, with the elected President.
- Work with the the Head of School

### **Administration**

- The volunteer staff will help with the guidance of the administration.
- The secretary will ensure that minutes are taken, these are to be shared with the volunteer staff and the Head of School.
- The volunteer staff and the president of the Student Council will meet with the Head of School to discuss issues/concerns/projects.

### **Expenses - Payments and Reimbursement**

- All funds raised will be given to the Bursar, in the office.
- All expenses must have a slip/invoice that is to be submitted to the Bursar.
- Funds raised will be allocated to various projects for the school, decided upon by the Student Council, volunteer staff and Head of School.

